

# Marin Women's Commission Executive Committee

555 Northgate Drive, San Rafael, CA 94903 - South Conference Room  
Tuesday, November 8, 2011 - 5:00 p.m. to 6:00 p.m.

## Proposed Minutes

- I. **Call to Order:** Meeting called to order 5:09 pm-No Quorum. Quorum established at 5:28pm. (the following minutes reflect discussions thru 6pm, at which time staff left to attend to prior scheduled obligations.)
- II. **Roll Call:** Present: L. Adler, K. Cirby, MA Hoover, staff, CA Colton.  
Absent: C Zamora. The meeting was chaired by MA Hoover.
- III. **Approval of Minutes for September LA/KC**
- IV. **Open Time:** No one present for open time
- V. **Items from Executive Committee:**
  - a. **Fair Housing** – It was suggested that the MWC write something in support of the recent Fair Housing issues re: analysis of impediments. CZ sent the Executive Summary to the Commissioners. It seemed that gender and family status are protected classes and that the MWC needs to do some fact finding and decide next steps. Exec. Will recommend the following to the Commission. 1. The Commission contact the BOS to advise that MWC is working on the issue. 2. Compose a piece for submission to the MarinVoice and 3. Hold public meetings in January to discuss the issues further within the community.
  - b. **Marin Voice Article** – part of V(a). See above for discussion and outcomes
  - c. **Honoring Supervisor Brown** – Exec felt that Sup. Brown was integral over the years in supporting and promoting the efforts of the MWC and would like to honor him in some fashion. Exec will ask the Commission for suggestions. It was suggested in Exec that the Commission donate to an organization in his name or possibly support a paid intern. Additional brainstorming and discussion to occur at the Business meeting to vote on a course of action.
  - d. **Possible Speakers** – Sup Sears, Katie Gaier and Nancy Kenyon were all suggestions brought to Exec. Community Violence Solutions was added to the list of names to pursue in the coming months. It was decided to ask Kenyon to attend as the Commission will be focusing on Fair Housing issues at the November meeting. If Kenyon is able to attend, she can answer questions the Commission may have regarding the analysis of impediments and provide additional suggestions on what MWC can do to help with the issues MAH to contact and invite Kenyon to the November meeting.
  - e. **Holiday Party** – The date of the party is set for Dec. 13<sup>th</sup>. KC to handle details. Commission to decide who this year's donations recipient will be. Add to Agenda.
  - f. **BOS Inquiry re: MWHoff event vs MWC MTGC event** – MAH reported that the BOS inquired about the two events and why both organizations are not working together. She explained the events are very different and that MWC is a County Commission and reiterated MWC's hope for BOS support of the event. Exec felt that they should develop a standard response because there seems to be confusion about the events within the Community.
  - g. **Possible change of date/time of Exec Meeting-** Exec to consider changing the day and/or time.



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**VI. Staff Report** – Staff to revise business cards based on County guidelines.

**VII. Review and Revise Proposed Business Meeting Agenda as follows:**

- a. Items I thru IX, and XVI thru XVII – keep as is
- b. X – (1) Add “see report attached”, Remove X (2,3,4 and 6) from Business Agenda keep X(5). Add to agenda under Chair report the following. All should be Action items. 1. MAH letter to BOS, 2. Creation and request for volunteers for committee to work on Fair Housing issues. 3. Honoring Supervisor Brown, 4. Holiday Party. Add: Letter to Supervisor Rice. MAH already wrote and sent – for packet.
- c. X(1) – staff to report results of asking HRC to split Constant Contact costs.
- d. XII – Remove from Business Agenda
- e. XIII - Add (c) – Motion for MWC to pay for staff dinner at Holiday Party. Remove XIII(b)
- f. XIV – Remove (a)1, (c) 1,2 and 4 and (d) 1 and 2. (b)1(1) should only read “updates” (d) does not need an ACTION listed.
- g. XV – Remove 1-5, leave Title
- h. Add Holiday Party (December 13, 2011, MTGC (March 3, 2012) and Commission Retreat (April 2012) to Calendar of Upcoming Events. Change Exec Meeting venue to Holiday Party address for Dec. meeting.

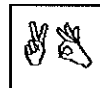
**VIII. Approval of Proposed Business Meeting Agenda as amended**

**MOTION** to approve agenda as amended per item VI. LA/KC m/s/p.

**IX. Exec. Community Announcements - None**

**X. Adjournment**

**MOTION** to Adjourn: LA/KC m/s/p. 6:41pm



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